

Phase II

Action Planning

Consensus – Define – Implement

Phase II will be developed and executed by the school as described below:

Phase II Development & Stakeholder Engagement

August 17 – August 28, 2020

- *Provide Opening of Schools Development to share Phase I results and garner stakeholder feedback using the OOS Development Plan*
- *Develop School Culture and Academic Programs Implementation Steps*

Schools will begin Phase II of the School Improvement Process with an Opening of Schools Professional Development led by the School Leadership Team (SLT). Topics such as Data and Systems Review Summary, the Sustained Essential Practice, Primary and Secondary Essential Practices, Priority Actions, and Outcome Statements will be discussed and examined with stakeholders. The SLT will purposefully engage stakeholders in providing reflective feedback on the creation and implementation of specific actions aimed at achieving improved School Culture and Academic Programs. The development of the School Culture and Academic Programs specific Implementation Steps will be completed by August 28, 2020.

Implementation Steps Requirements:

- *Align to the school's Outcome Statement, Essential Practices and Priority Actions*
- *Provide specific implementation dates*
- *Describe the specific action or activity that will take place*
- *Include the name(s) and position(s) of the person(s) responsible*
- *Specify what evidence would demonstrate the intended Implementation Step was achieved*
- *Describe the process that will be used to monitor each Implementation Step and the person(s) involved in monitoring*

Quarter 1 Implementation

August 31 – October 16, 2020

- *Participate with the School Leadership Team in a Region Review Process*
- *Meet with the EESAC to review and approve Phase I & II of the School Improvement Process*
- *Monitor the execution of Quarter 1 Implementation Steps to ensure a high degree of fidelity*
- *Conduct an Impact Review to gather qualitative data that will inform the Quarter 1 Systems Review*

During Quarter 1 Implementation, schools will execute Quarter 1 Implementation Steps. The school leadership team will monitor, facilitate and assess the degree to which steps were executed based on collected evidence. Towards the conclusion of this stage, schools will conduct an internal impact review that will inform their Systems Review and Data Reflection.

Every Student Succeeds Act (ESSA) Data Incorporation

- *In Phase II you will be asked to identify any subgroup(s) that fell below the 41% threshold according to the Federal Index (link below). If applicable, your school team will determine specific actions to target identified subgroup(s). As specified in the Every Student Succeeds Act (ESSA) the subgroup(s) are made up of: White, Black/African American, Hispanic, Asian, Native American, Multiracial, Pacific Islander, and Economically Disadvantaged students. In addition to the data provided on the SIP Dashboard, the school's entire ESSA Report Card may be viewed by using this link to the EduData site (edudata.fl DOE.org) in order to assist in the identification of those target subgroup(s).*
- [Federal Index and ESSA Support Categories](#)

*After analyzing the subgroup data, strategize how the **Priority Actions for the Primary Essential Practice (in Academic Programs only)** in the SIP will address the subgroup(s) of concern. Furthermore, in the first quarter Implementation Steps, include at least one Implementation Step aligned to the appropriate subgroup(s) that are being addressed.*

Quarter 1 Systems Review & Data Reflection

October 19 – October 30, 2020

- *Evaluate and reflect on the success of the Quarter 1 Implementation Steps through the Systems Review and Data Reflection*
- *Revise and/or develop School Culture and Academic Programs Quarter 2 Implementation Steps*

After the Quarter 1 Implementation stage, schools will examine the success of the Implementation Steps and will have the opportunity to adjust/modify based on qualitative and quantitative data gathered during the Impact Review. SLTs will develop better informed and refined Implementation Steps to execute during Quarter 2 Implementation.

Quarter 2 Implementation

November 2 – December 18, 2020

- *Monitor the execution of Quarter 2 Implementation Steps to ensure a high degree of fidelity*
- *Title I Schools will upload their 2020-2021 Title I – Parent and Family Engagement Plan (PFEP)*

During Quarter 2 Implementation, schools will execute Quarter 2 Implementation Steps. The school leadership team will monitor, facilitate and assess the degree to which steps were executed based on collected evidence.

SCHOOL CULTURE
Quarter 1 Implementation
 (August 31 – October 16, 2020)

School Culture Outcome Statement

If we successfully implement our sustained practice of Leadership Visibility and Accessibility, then staff will see effective and observable leadership skills. If we successfully implement our primary essential practice of Consistent Protocols to Maintain a Clean and Welcoming School Environment, then the overall school will be safe and clean to welcome all in the building. If we successfully implement our secondary essential practice of Social and Emotional Learning (SEL), then students will feel engaged in their learning thus maximizing their academic achievement.

Sustained Essential Practice

Leadership Visibility and Accessibility

Priority Actions for the Sustained Essential Practice

The actions necessary to ensure Leadership Visibility and Accessibility continues will be to go on with walk-throughs, be visible during the switching of classes, maintain an open door policy, and make morning announcements all while keeping a safe distance of at least 6 feet away and wearing a mask and/or a protective shield.

Implementation Date(s)	Implementation Steps	Person(s) Responsible (First & last name, position)	Expected Evidence (What evidence would demonstrate the Implementation Step was successfully executed?)	Monitoring (How and Who?)
Start: Mon, Aug 31 End: Fri, Oct 16	Principal and Assistant Principals will communicate effectively by sharing ideas and common goals through faculty and grade level meetings.	Moraima Almeida-Perez, Principal, Angel Silva & Tania Vega, Assistant Principals	Administration inspires staff through effective communication and collaboration and thus initiating the path to success.	Through faculty and grade level meetings. Moraima Almeida-Perez, Principal, Angel Silva & Tania Vega, Assistant Principals
Start: Mon, Aug 31 End: Fri, Oct 16	Principal and Assistant Principals will maintain an open door policy that allows all stakeholders to express concerns, ask	Moraima Almeida-Perez, Principal, Angel Silva & Tania Vega, Assistant Principals	By implementing an open door policy, the principal and/or assistant principals are building trust	Open door policy is maintained. Moraima Almeida-Perez, Principal, Angel Silva & Tania

	questions, and share ideas.		among all stakeholders.	Vega, Assistant Principals
Start: Mon, Aug 31 End: Fri, Oct 16	Administration will support teachers and staff and encourage all to continue to learn, develop and become leaders as well.	Moraima Almeida-Perez, Principal, Angel Silva & Tania Vega, Assistant Principals.	When teachers and staff are fulfilled and given the opportunity for career growth, they are more productive, engaged, and effective.	Moraima Almeida-Perez, Principal, Angel Silva & Tania Vega, Assistant Principals.
Start: Mon, Aug 31 End: Fri, Oct 16	Administration will offer professional development opportunities and support services to teachers.	Moraima Almeida-Perez, Principal, Angel Silva & Tania Vega, Assistant Principals.	Teachers are in an environment where they are able to experiment, innovate, and lead, therefore, having positive repercussions for students.	Moraima Almeida-Perez, Principal, Angel Silva & Tania Vega, Assistant Principals.

Primary Essential Practice

Consistent Protocols to Maintain a Clean and Welcoming School Environment

Priority Actions for the Primary Essential Practice

In order to Maintain a Clean and Welcoming School Environment, Consistent Protocols will be necessary to promote a healthy environment. Administration, faculty and staff must come together in an effort to ensure our classrooms, bathrooms, and work areas are sanitized for the well-being of ALL stakeholders.

Implementation Date(s)	Implementation Steps	Person(s) Responsible (First & last name, position)	Expected Evidence (What evidence would demonstrate the Implementation Step was successfully executed?)	Monitoring (How and Who?)
Start: Mon, Aug 31 End: Fri, Oct 16	Post signs throughout the school to guide students, staff, and visitors on health and safety protocols.	Moraima Almeida-Perez, Principal, Angel Silva & Tania Vega, Assistant Principals	First impressions matter to ensure students, staff, and visitors feel that the school is a place where they belong and that measures are being taken to keep everyone safe and healthy.	Weekly walks to ensure signs are still posted. Moraima Almeida-Perez, Principal, Angel Silva & Tania Vega, Assistant Principals
Start: Mon, Aug 31	All staff members will do regular	All staff members	A clean work environment will	Walkthroughs and self-check.

End: Fri, Oct 16	disinfection of all surfaces, such as door knobs, desks, chairs, countertops, light switches, bathrooms, and sinks.		increase productivity, improve the students' and teachers' mood, and reduce the number of absences. A well maintained campus goes a long way to better connect families and schools.	Moraima Almeida-Perez, Principal, Angel Silva & Tania Vega, Assistant Principals, Lucila Font, Head Custodian
Start: Mon, Aug 31 End: Fri, Oct 16	Ensure the availability and access to hand sanitizer and soap in every classroom and in designated areas of the school.	Homeroom Teachers; Custodians;	The availability of soap and hand sanitizer for all stakeholders helps to prevent germs from spreading onto door knobs, light switches, table tops, and other areas around the school and classroom.	Collaborating with custodians and teachers. Moraima Almeida-Perez, Principal, Angel Silva & Tania Vega, Assistant Principals, Lucila Font, Head Custodian
Start: Mon, Aug 31 End: Fri, Oct 16	Ensure that each desk and chair are cleaned on a daily basis.	Homeroom Teachers	School environments are healthier when they are kept clean and well maintained.	Administration will conduct walk-throughs. Moraima Almeida-Perez, Principal, Angel Silva & Tania Vega, Assistant Principals, Lucila Font, Head Custodian

Secondary Essential Practice

Social and Emotional Learning (SEL)

Priority Actions for the Secondary Essential Practice

In order to improve effectiveness and create sustainability with Social and Emotional Learning (SEL), teachers will continue with the implementation of the Values Matter initiative and implement Mindfulness activities. Students as well as faculty and staff will apply the knowledge, attitudes, and skills necessary to understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions.

Implementation Date(s)	Implementation Steps	Person(s) Responsible	Expected Evidence	Monitoring (How and Who?)
		(First & last name, position)	(What evidence would demonstrate the Implementation Step was	

			successfully executed?)	
<p>Start: Mon, Aug 31</p> <p>End: Fri, Oct 16</p>	<p>Implement and share Mindfulness-Based strategies as a health intervention to promote social and emotional learning.</p>	<p>Grade level chairpersons; Grisel Garcia; Veronica Hernandez; Enriqueta Quindemil; Isbel Muñoz; Patricia Cruz-Lopez; Delia Lorenzana</p>	<p>Mindfulness will promote a stress-free learning environment improving attention, focus, compassion, and resilience. Scientific evidence supports mindfulness-based programs to help teachers reduce stress and curb students' test and real world anxiety.</p>	<p>Classroom visitations. Moraima Almeida-Perez, Principal, Angel Silva & Tania Vega, Assistant Principals</p>
<p>Start: Mon, Aug 31</p> <p>End: Fri, Oct 16</p>	<p>Each grade level will choose a Cambridge Global Perspective Challenge and infuse it into their curriculum.</p>	<p>Homeroom Teachers</p>	<p>Lesson plans and student displays (upon returning to the schoolhouse) will demonstrate the implementation steps to complete the Cambridge Global Perspective Challenge chosen by each grade level.</p>	<p>Teachers will display students work upon returning to the schoolhouse. Moraima Almeida-Perez, Principal, Angel Silva & Tania Vega, Assistant Principals</p>
<p>Start: Mon, Aug 31</p> <p>End: Fri, Oct 16</p>	<p>Teachers will nominate students that demonstrate model behavior for the monthly core value.</p>	<p>Grade level chairpersons; Grisel Garcia; Veronica Hernandez; Enriqueta Quindemil; Isbel Muñoz; Patricia Cruz-Lopez; Delia Lorenzana</p>	<p>Nominations to the counselor. As part of our District's effort to celebrate and reinforce behaviors that align with our nine core values, teachers will select and nominate outstanding candidates each month and highlight those students while on ZOOM.</p>	<p>Receipt of submission by teachers identifying selected students to be recognized. Moraima Almeida-Perez, Principal, Angel Silva & Tania Vega, Assistant Principals</p>

Start: Mon, Aug 31	Counselor will share activities, lessons and video clips which highlight the District's 9 Core Values.	Mariana Sanchez, Counselor; Homeroom Teachers	Due to Values Matter lessons and activities implemented, the number of referrals will decrease.	Observation of teachers while demonstrating said activities/lessons/videos. Moraima Almeida-Perez, Principal, Angel Silva & Tania Vega, Assistant Principals.
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ACADEMIC PROGRAMS
Quarter 1 Implementation
(August 31 – October 16, 2020)

Academic Programs Outcome Statement

If we successfully implement our sustained practice of Collaborative Data Chats, then student achievement will be virtually unstoppable as higher goals are set and attained. If we successfully implement our primary essential practice of Blended Learning, then personalized learning will increase student engagement, thus raising student achievement. If we successfully implement our secondary essential practice of Checks for Understanding, then the needs of the students will be met thus making learning gains unstoppable.

Sustained Essential Practice

Collaborative Data Chats

Priority Actions for the Sustained Essential Practice

The actions necessary to ensure collaborative data chats remain constant this year will be the continued use of scheduled collaborative data chats between teachers and students, between administrative team and teachers, and between grade levels to ensure virtually unstoppable learning.

Implementation Date(s)	Implementation Steps	Person(s) Responsible (First & last name, position)	Expected Evidence (What evidence would demonstrate the Implementation Step was successfully executed?)	Monitoring (How and Who?)
Start: Mon, Aug 31 End: Fri, Oct 16	Teachers will engage in formal/informal data chats with administrators.	Moraima Almeida-Perez, Principal; Angel Silva and Tania Vega, Assistant Principals.	Data will be reviewed and analyzed based on student standards. Trends in data will be discussed and plans will reflect academic gains and skill mastery.	Review of data binders/spreadsheets and student assessments. Moraima Almeida-Perez, Principal; Angel Silva and Tania Vega, Assistant Principals.

Start: Mon, Aug 31 End: Fri, Oct 16	Teachers will engage in formal/informal data chats with students.	Grisel Garcia, Veronica Hernandez, Enriqueta Quindemil, Isbel Munoz, Patricia Cruz-Lopez, and Delia Lorenzana, grade level chairpersons.	Data will be reviewed and analyzed based on student standards. Trends in data will be discussed and plans will reflect academic gains and skill mastery.	Review of data binders/spreadsheets and any communications with teachers reminding of chats. Griselle Garcia, Veronica Hernandez, Enriqueta Quindemil, Isbel Munoz, Patricia Cruz-Lopez, and Delia Lorenzana, grade level chairpersons.
Start: Mon, Aug 31 End: Fri, Oct 16	Students will self-reflect during data chats and set goals for future achievement.	Grisel Garcia, Veronica Hernandez, Enriqueta Quindemil, Isbel Munoz, Patricia Cruz-Lopez, and Delia Lorenzana, grade level chairpersons.	Data will be reviewed and analyzed based on student standards. Trends in data will be discussed and plans will reflect academic gains, skill mastery, and goals set.	Review of data binders/spreadsheets and any communications with teachers reminding of chats. Griselle Garcia, Veronica Hernandez, Enriqueta Quindemil, Isbel Munoz, Patricia Cruz-Lopez, and Delia Lorenzana, grade level chairpersons.
Start: Mon, Aug 31 End: Fri, Oct 16	Professional development for continued implementation of virtual learning.	Moraima Almeida-Perez, Principal; Angel Silva and Tania Vega, Assistant Principals.	Continued virtual trainings will be documented through the electronic sign-in sheets.	Attendance sheets. Moraima Almeida-Perez, Principal; Angel Silva and Tania Vega, Assistant Principals.

Primary Essential Practice

Blended Learning

Priority Actions for the Primary Essential Practice

Due to the COVID-19 pandemic, classes will begin remotely with the hope of returning to the school house in the near future. The MSO platform will be used to accommodate for online learning as well as compliment instruction when learning returns to the schoolhouse thus implementing Blended Learning. To accomplish this with fidelity, continual professional development will be offered to teachers so that learning can be maximized.

Implementation Date(s)	Implementation Steps	Person(s) Responsible (First & last name, position)	Expected Evidence (What evidence would demonstrate the Implementation Step was	Monitoring (How and Who?)

			successfully executed?)	
Start: Mon, Aug 31 End: Fri, Oct 16	Conduct virtual PLCs to share Best Practices.	Grisel Garcia, Veronica Hernandez, Enriqueta Quindemil, Isbel Munoz, Patricia Cruz-Lopez, and Delia Lorenzana, grade level chairpersons.	During PLCs, teachers will share practices that have helped them deliver instruction virtually.	PLC agendas and minutes. Griselle Garcia, Veronica Hernandez, Enriqueta Quindemil, Isbel Munoz, Patricia Cruz-Lopez, and Delia Lorenzana, grade level chairpersons.
Start: Mon, Aug 31 End: Fri, Oct 16	On Weekly Anhinga, tips and strategies to best implement virtual learning will be highlighted.	Moraima Almeida-Perez, Principal; Angel Silva and Tania Vega, Assistant Principals.	Teachers will utilize tips and best practices to better deliver virtual instruction as evidenced by lesson plans.	Via the Weekly Anhinga. Moraima Almeida-Perez, Principal; Angel Silva and Tania Vega, Assistant Principals.
Start: Mon, Aug 31 End: Fri, Oct 16	Teachers will use a variety of strategies which may include, Kahoot, Flipgrid, and exit slips to check for understanding.	Grisel Garcia, Veronica Hernandez, Enriqueta Quindemil, Isbel Munoz, Patricia Cruz-Lopez, and Delia Lorenzana, grade level chairpersons.	Utilization of multi-media platforms and game-based learning will motivate students and promote academic growth as reflected in teachers' lesson plans.	
Start: Mon, Aug 31 End: Fri, Oct 16	Professional development courses utilizing Office365 apps.	Moraima Almeida-Perez, Principal; Angel Silva and Tania Vega, Assistant Principals.	Continued virtual trainings will be documented through the electronic sign-in sheets.	Attendance sheets. Moraima Almeida-Perez, Principal; Angel Silva and Tania Vega, Assistant Principals.

ESSA Reflection

To complete the following ESSA Reflection, refer to the Every Student Succeeds Act (ESSA) Data Incorporation section in the Phase II Introduction for additional information.

If you have met expectations with all subgroup(s) input n/a in the next two fields.

Identify which of the ESSA subgroup(s) did not meet the 41% threshold according to the Federal Index (White, Black/African American, Hispanic, Asian, Native American, Multiracial,

Pacific Islander, Economically Disadvantaged Students, Students with Disabilities, English Language Learners).

Not Applicable

In the narrative below, be sure to detail how you will address the school-wide improvement priorities for these identified subgroup(s).

Not Applicable

Lastly, review the Implementation Steps for the Primary Essential Practice in Quarter 1 Implementation above, be sure to include at least one Implementation Step to address the subgroup(s) that fell below the 41% threshold per the Federal Index.

Secondary Essential Practice

Checks for Understanding

Priority Actions for the Secondary Essential Practice

Checks for understanding will be a vital component during distance learning. The use of online tutors and teacher-created break-out rooms will be instrumental to maximize learning.

Implementation Date(s)	Implementation Steps	Person(s) Responsible (First & last name, position)	Expected Evidence (What evidence would demonstrate the Implementation Step was successfully executed?)	Monitoring (How and Who?)
Start: Mon, Aug 31 End: Fri, Oct 16	Provide further instruction and demonstration as to how to form groups, provide small group instruction, and breakout sessions.	Grisel Garcia, Veronica Hernandez, Enriqueta Quindemil, Isbel Munoz, Patricia Cruz-Lopez, and Delia Lorenzana, grade level chairpersons.	Agenda depicting session of breakout sessions to create groups and provide small group instruction to check for understanding in lesson.	Griselle Garcia, Veronica Hernandez, Enriqueta Quindemil, Isbel Munoz, Patricia Cruz-Lopez, and Delia Lorenzana, grade level chairpersons.
Start: Mon, Aug 31 End: Fri, Oct 16	Through online teaching platforms, teachers will conduct small group instruction to check for understanding based on the data gathered.	Grisel Garcia, Veronica Hernandez, Enriqueta Quindemil, Isbel Munoz, Patricia Cruz-Lopez, and Delia Lorenzana,	Student achievement will increase based on the use of small group instruction to check for understanding.	School Administration, Ms. Moraima Almeida-Perez, Mr. Angel Silva, Ms. Tania Vega will conduct virtual/classroom walkthroughs to

		grade level chairpersons.		observe the implementation of small group instruction.
Start: Mon, Aug 31 End: Fri, Oct 16	Teachers will utilize the i-Ready platform to conduct checks for understanding and guide instruction.	Grisel Garcia, Veronica Hernandez, Enriqueta Quindemil, Isbel Munoz, Patricia Cruz-Lopez, and Delia Lorenzana, grade level chairpersons.	Teachers will assign i-Ready on-level lessons to track student progress.	Grade level chairpersons will include weekly plc agendas specific to i-Ready platform. Griselle Garcia, Veronica Hernandez, Enriqueta Quindemil, Isbel Munoz, Patricia Cruz-Lopez, and Delia Lorenzana.
Start: Mon, Aug 31 End: Fri, Oct 16	Recognizing and celebrating student success and academic goals via Eduvision.	Grisel Garcia, Veronica Hernandez, Enriqueta Quindemil, Isbel Munoz, Patricia Cruz-Lopez, and Delia Lorenzana, grade level chairpersons.	Teachers will provide rosters with names of students to be recognized.	School Administration, Moraima Almeida-Perez, Angel Silva, Tania Vega will schedule Eduvision broadcasts to celebrate student success.

Parent Family Engagement Plan (PFEP)

All Title 1 schools will submit the 2018-2019 PFEP to the Title 1 office for approval on or before, Tuesday, October 9, 2018. Once approved, the PFEP will be uploaded into the School Improvement Process (Phase II).

SCHOOL CULTURE Quarter 2 Implementation (November 2 – December 18, 2020)

School Culture Outcome Statement

If we successfully implement our sustained practice of Leadership Visibility and Accessibility, then staff will see effective and observable leadership skills. If we successfully implement our primary essential practice of Consistent Protocols to Maintain a Clean and Welcoming School Environment, then the overall school will be safe and clean to welcome all in the building. If we successfully implement our secondary essential practice of Social and Emotional Learning (SEL), then students will feel engaged in their learning thus maximizing their academic achievement.

Sustained Essential Practice

Leadership Visibility and Accessibility